



THE INSTRUCTIONS FOR AUTHORS

Journal is a periodical publication of the Geographical Institute "Jovan Cvijić" of the Serbian Academy of Sciences and Arts (SASA) in Belgrade (Serbia). Journal frequency is three times a year. Articles should be original contributions in the field of geography and related sciences. Submission of a paper implies that it has not previously been published, that it is not under consideration for publication elsewhere, and that, if accepted, it will not be published elsewhere in the same form in any language without the written consent of the copyright holder. Generally, the manuscript should contain the following sections: title, abstract, introduction, methodology, results, discussion, conclusion, and references. Proofreading papers is strongly recommended. Manuscripts in English (MS Word in .docx format) should be delivered to the Editorial Board in the online form via the [Journal's official website](#). Authors should use a template file ([form for writing articles](#)) to prepare their manuscripts. It is strongly advised to submit the manuscript both in .docx and .pdf format.

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Page size: 170 × 240 mm, top and bottom margins 15 mm; left and right margins 22 mm. Length of the manuscripts: minimum 6, maximum 16 pages.

Font: Segoe UI Semilight, single-spaced, body text justified.

ARTICLE TITLE: Segoe UI Semibold, UPPER CASE, 12 pt, **bold**, left, spacing before: 22 pt. Leave 5 blank lines from the top of the page (11 pt). The length of the title is not limited, but it is recommended to be concise and clearly defined (Style name in the template: 00_ARTICLE TITLE_JGIJC).

Author(s): name and surname (Sentence case, 9 pt, *italic*, left, spacing before and after: 9 pt). If there is more than one author, the other names should be followed in the same line and marked with the numbers in superscript, depending on the number of various affiliations (Style name in JGIJC template: 01_Authors name_JGIJC).

Affiliation(s): The institutional affiliation(s) are indicated below the name of the author(s) in the following hierarchy order: University/Institute, School/College/Faculty, Department/Division, City, Country; e-mail: (Sentence case, 8 pt, regular, left). All coauthors should be marked with numbers, including the case of the one-author manuscript. If coauthors have different affiliations or someone has two or more affiliations, it is strongly advised to mark it with proper numbers in sequence (1, 2, 3) in superscript (Style name in JGIJC template: 02_Affiliations_JGIJC).

Correspondence details: The e-mail address of the corresponding author should be indicated in the footnote in the following form: *Corresponding author, e-mail: (Sentence case, 8 pt, regular, left, spacing before and after: 9pt) (Style name in JGIJC template: 03_Corresponding author_JGIJC).

Abstract: Sentence case, 8 pt, regular, justify, spacing before: 9 pt; 150–250 words; put no references (Style name in JGIJC template: 04_Abstract_JGIJC).

Keywords: 8 pt, regular, left, spacing before: 9 pt; 3–5 terms separated with a semicolon (term 1; term 2; term 3) (Style name in JGIJC template: 05_Keywords_JGIJC).

Section title (level one heading): Segoe UI Semibold, Sentence case, 10 pt, left, spacing: before 12 pt, after 2 pt (Style name in JGIJC template: 06_Level 1_Section title_JGIJC). Numerate each section (1., 2., 3., etc.).

Subsection title (level two heading): Sentence case, 10 pt, *italic*, left, spacing: before 12 pt, after 2 pt (Style name in JGIJC template: 07_Level 2_Subsection title_JGIJC). Numerate each subsection depending on the section it belongs to (1.1., 1.2., 1.3., 2.1., 2.2., 2.3., 3.1., 3.2., 3.3., etc.).

Sub Subsection title (level three heading): Sentence case, 10 pt, *italic*, left, spacing: before 12 pt, after 2 pt (Style name in JGIJC template: 07b_Level 3_Subsection title_JGIJC). Numerate each sub subsection depending on the section and subsection it belongs to (1.1.1., 1.1.2., 1.1.3., 1.2.1., 1.2.2., 1.2.3., 1.3.1., 1.3.2., 1.3.3., etc.).

Main text: Sentence case, 9 pt, regular, justify. The opening paragraph in every section or subsection should not be indented (Style name in JGIJC template: 08_Opening

paragraph_JGIJC), while all the other paragraphs in the section or subsection should be intended for 5 mm (Style name in JGIJC template: 09_New Paragraph_JGIJC).

BULLETED AND NUMBERED LIST: Classifications (systematic reviews) in the text should be given in the following forms (Sentence case, 9 pt, regular, justify, Level 1: Indentation 2.5 mm; Special – Hanging: 2.5 mm; Level 2: Indentation 5 mm; Special – Hanging: 2.5 mm) (Style names in JGIJC template: 10_Cassification_Level 1_JGIJC, 11_Cassification_Level 2_JGIJC).

Example of the bulleted lists:

The same author as the main factors of growth in air temperature in cities, with consequences on the properties of the heat island, states the following:

- different heating of the ground by sunlight (heat island is more pronounced in summer and in the evening);
- anthropogenic emission of heat (heat island is more pronounced in winter and late at night); and
- greenhouse gas emission (heat island is of quite uniform intensity).

Example of a numbered list:

Jovan Cvijić proposed and substantiated the existence of the five civilization zones on the Balkan Peninsula (Cvijić, 1918a, 1918b) which reflect the historical influences of great civilization on the social and artistic echoes in the Balkan nations:

- 1.Modified Byzantine (Old Balkan) Civilization—covers Thrace, East Rumelia (most of present-day southern Bulgaria), Macedonia, Greece with Epirus and the neighbouring territories of Albania, Moravian Serbia, and the Black Sea coast of Bulgaria;
- 2.Patriarchal regime—includes Bosnia and Herzegovina, almost all of Montenegro, Albania (excluding a narrow coastal strip), northern Bulgaria, excluding the eastern coast, almost all of Serbia. The patriarchal area of the Balkan peoples was significantly reduced due to Turkish influence. . .

FIGURES:

Chart example

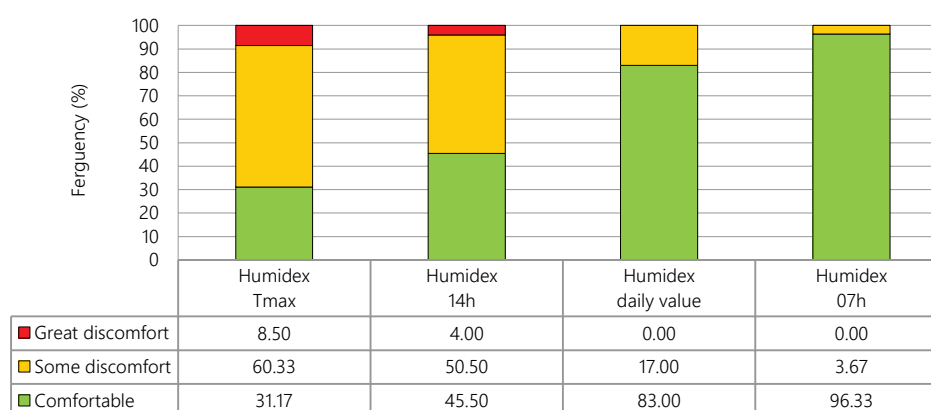


Figure 1. Frequency of the Humidex heat stress categories during June (1998–2017) in Niš.

Note. From "An Evaluation of Summer Discomfort in Niš (Serbia) Using Humidex," by M. Lukić, M. Pecel, B. Protić, and D. Filipović, 2019, *Journal of the Geographical Institute "Jovan Cvijić" SASA*, 69(2), p. 115. CC BY-NC-ND.

Map example

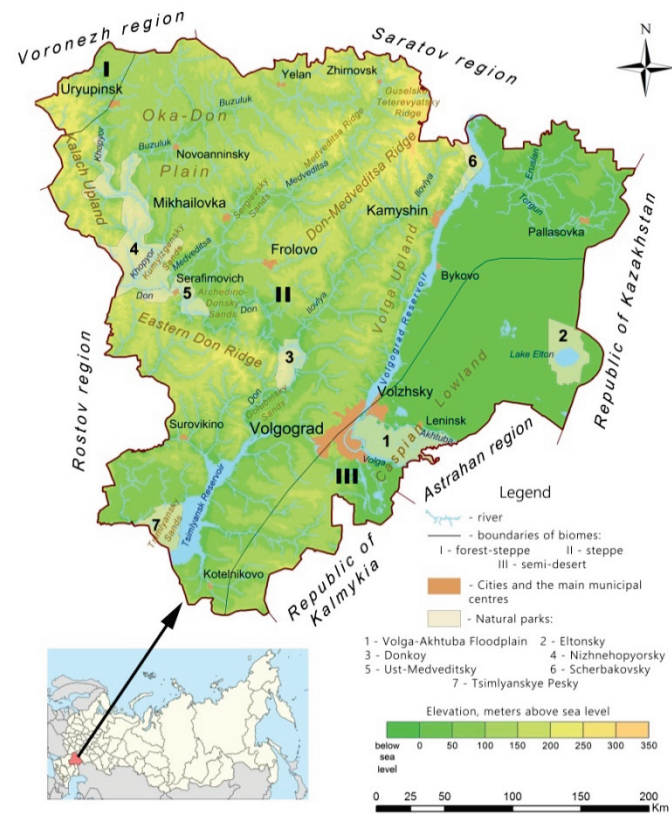


Figure 2. Physical map of the Volgograd region.

Note. From "The Current State and Protection of Steppe Landscapes in the Volgograd Region of Russia," by S. N. Kirillov, N. O. Ryabinina, and A. O. Grechishkin, 2019, *Journal of the Geographical Institute "Jovan Cvijić" SASA*, 69(3), p. 217. CC BY-NC-ND.

Photography example



Figure 3. Human impact in Kopaonik ski resort.

Note. Panel A: Gully on the ski slope, Velika Gobelja locality. Panel B: building of new accommodation facilities. Panel C: construction works on new hotel capacities in Kopaonik tourist settlement. Panel D: roads and cut spruce forests for tourism purposes. Adapted from "Can Winter Tourism Be Truly Sustainable in Natural Protected Areas?," by N. B. Ćurčić, U. V. Milinčić, A. Stranjančević, and M. A. Milinčić, 2019, *Journal of the Geographical Institute "Jovan Cvijić" SASA*, 69(3), p. 249. CC BY-NC-ND.

When the figure is made of several smaller photos (maps, graphs, sketches, etc.) please mark them with uppercase alphabetical letters (e.g., A, B, C, D, etc.) from left to right and from top to bottom, starting at the top left.

All Graphs and Charts created in MS Excel should be embedded in MS Word (copy from Excel and paste to Word).

Figures (photos, drawings, sketches, charts, diagrams, maps, etc.) should be in **high quality** and exported in the following formats: **.eps** for **vector figures** (line thickness: between 0.15–0.25 pt, font Segoe UI Semilight); **.tif** or **.jpg** for **bitmapped line drawings** (min 1000 dpi or 1200 dpi for drawings with very thin lines); **.tif** or **.jpg** for **greyscale** and **color (RGB) images** (min 300 dpi, font Segoe UI Semilight, min line thickness: 0.3 pt. or approx. 0.1 mm; letters height: min 7 pt or approx. 2 mm); **.tif** or **.jpg** for combined figures—**bitmapped line drawings, color and greyscale** (min 600 dpi; font Segoe UI Semilight, min line thickness: 0.3 pt. or approx. 0.1 mm; letters height: min 7 pt or approx. 2 mm).

Size requirements: ~60 mm width figure; 90 mm width figure, 126 mm width figure—it is recommendable for figures that contain much information (e.g., maps, figures compiled of several smaller images, etc.). Image resolution, number of pixels and print size (60 mm, 90 mm, 126 mm) are related mathematically: $\text{Pixels} = \text{Resolution (dpi)} \times \text{Print size (in inches)}$. For example, if you chose maximum print size—126 mm ($126 \times 0.039370 = 4.96062$ in), and minimum required resolution (300 dpi), width of your image should be $4.96062 \times 300 \approx 1488$ pixels. You can check it under the Image section, by right click on the image, then Properties, and then Details.

Figure caption: It should be placed below the figure in the following form: **Figure X.** (Sentence case, 8 pt, Segoe UI Semibold, center) (The style name in JGIJC template: 12_Figure mark_JGIJC). Description of content. (Sentence case, 8 pt, regular, center, spacing before 6 pt, and spacing after 9pt) (The style name in JGIJC template: 13_Figure caption and source_JGIJC). Figures should be sequentially numbered. If the figure is taken and/or modified by someone else, it is strongly advisable to indicate that after the figure name. **If the figure is reproduced from another source, please consult the [APA blog](#).**

Note that all text inside the figures should be written exclusively in the English language using Segoe UI Semilight font. When the figure is placed in manuscript, font size for all labels should be approximately the same size as figure caption.

TABLES: In the regular text of the manuscript, tables should be a concise display of data or analysis. It is strongly advised to avoid long and wide tables. The table size should be around 60 mm or exactly 126 mm. Please provide tables in separate files.

The table should be formatted according to the APA standard (without vertical lines). The table mark, e.g., Table 1. is located in the same line as the table name (Sentence case, 8 pt, Segoe UI Semibold, left, spacing before: 9pt) (Style name in JGIJC template: 14_Table mark_JGIJC). The title of the related table should be placed in the same line as table mark (Sentence case, 8 pt, Segoe UI Semilight, left) (Style name in JGIJC template: 15_Table caption_JGIJC). Table content formatting: 8pt, regular, centered (Style name in JGIJC template: 16_Table content_JGIJC), except for the content of the first column, where the following formatting should be used: Sentence case, 8 pt, regular, left, hanging: 3 mm (Style name in JGIJC template: 17_Table_First_column_content_JGIJC).

Table 1. Description of contents

Column description	Column description	Column description	Column description
Row	x	x	x
Row	x	x	x
Row	x	x	x

Note. The participants' responses; * $p < .05$. From "Title of Article," by A. A. Author and B. B. Author, year, Title of Periodical, Volume(Issue), p. xx (DOI or URL). CC BY-NC

The table can have three types of notes that are listed below the table (8pt, regular, left, spacing after 9pt):

1. General note—Indicates information whether the table has been reproduced from another source. General notes are designated by the word Note (*italic*) followed by a period (e.g., Note. The participants' responses or Note. Adapted from "A Simplified Conjoint Recognition Paradigm for the Measurement of Gist and Verbatim Memory," by C. Stahl and K. C. Klauer, 2008, *Journal of Experimental Psychology: Learning, Memory, and Cognition*, 34, p. 573. Copyright 2008 by the American Psychological Association. or Note. Data in columns are calculated based on 2011 Census of Population, Households and Dwellings in the Republic of Serbia: Book 2. Population by age and sex – Data by settlements, by SORS, 2012 (<https://pod2.stat.gov.rs/ObjavljenePublikacije/Popis2011/Starost%20i%20pol-Age%20and%20sex.pdf>). In the public domain.
2. Specific note—It refers to specific, column, row, or cell and it is marked by superscript lowercase letters in the following order: from left to right and from top to bottom, starting at the top left (e.g., ^an = 25. ^bn = 42).
3. Probability note—It is used to label p -values and thus the results of tests of statistical hypothesis testing (e.g., * $p < .05$, ** $p < .01$, *** $p < .001$). Furthermore, if is necessary to differentiate one-tailed and two-tailed tests in the same table, use dagger (†) (e.g., † $p < .05$, †† $p < .01$).

It is possible to use the *Appendix* for larger tables. The tables in the Appendix are numbered separately from the tables in the regular body, starting with a capital letter that denotes the Appendix, followed by the regular number of the table in that appendix (e.g., Table A1). Each table in the Appendix must be quoted in the text.

The detail instructions for creating tables you could find in the *Publication Manual of the American Psychological Association*, (7th Ed) or on the [APA Style Blog](#).

EQUATIONS: If you use equations in your manuscript, please ensure they are submitted in an editable format. Simple formulas should be presented as one-line formulas. For creating complex formulas, use Microsoft Equation 3.0. Only the variables must be *italicized*, while other signs should be written in regular letters.

Please use the following symbols in the equations:

- Division slash (/) instead of a horizontal line which represents fraction line (e.g., x/y).
- Instead of square root use 1/n in superscript (e.g., (...)^{1/n}).
- The signs −, +, × should be separated by space on both sides, while multiplication (·), division (÷), and slash (/) sign should not.
- In one-line equations use the keyboard brackets in the following order { [()] }.

Units: Please use SI units (non-italicized).

REFERENCE CITATIONS IN TEXT: APA citation style is used for reference citations. APA style requires both in-text citations and a reference list. For every in-text citation, there should be a full citation in the reference list and vice versa. In APA style, in-text citations are placed within sentences and paragraphs so that it is clear what and whose data or information is being quoted or paraphrased.

Papers by a single author

The last name of the author and the year of publication are inserted in the text at the appropriate point.

From the theory of sustainable development (Jakovljević, 2021) ...

If the name of the author or the date appears as part of the narrative, cite only missing information in parentheses.

Jakovljević (2021) posited that...

If you have two or more sources by the same author in the same year, use lower-case letters (a, b, c, etc.) with the year, e.g., (Jakovljević, 2021a) ... (Jakovljević, 2021b) or (Jakovljević, 2021a, 2021b), etc.

Papers by multiple authors

When a paper has two authors, always cite both names every time the reference occurs in the text. In parenthetical material join the names with an ampersand (&).

As has been shown (Petrović & Stanojević, 2021) ...

In the narrative text, join the names with the word "and".

As Petrović and Stanojević (2021) demonstrated...

When a citation has three or more authors, include the last name of the first author, followed by et al. (not italicized), and the year.

Jojić Glavonjić et al. (2021) claimed...

(Jojić Glavonjić et al., 2021)

Two or more papers in the same parentheses: when your parenthetical citation includes two or more papers, order them the same way they appear in the reference list, separated by a semi-colon.

(Milovanović, 2021; Todorčić, 2015)

Authors with the same last name: To prevent confusion, use first initials with the last names.

(L. Matthews, 2008; S. A. Matthews, 2019)

Papers by associations, corporations, government agencies, etc.

The names of groups that serve as authors (corporate authors) are usually written out each time they appear in a text reference.

(European Environment Agency [EEA], 2007)

(Vlada Republike Srbije, Ministarstvo trgovine, turizma i telekomunikacija, 2016)

When appropriate, the names of some corporate authors are spelled out in the first reference and abbreviated in all subsequent citations. The general rule for abbreviating in this manner is to supply enough information in the text citation for a reader to locate its source in the Reference List without difficulty.

(EEA, 2007)

If the name of the group first appears in the narrative, put the abbreviation, a comma, and the year for the citation in parentheses after it.

The European Environment Agency (EEA, 2020) state that particulate matter (PM), nitrogen dioxide (NO₂) and ground-level ozone (O₃) are the most harmful pollutant in European cities.

Papers with no author

When a paper has no author, use the first two or three words of the paper's title (using the first few words of the reference list entry, usually the title) as your text reference, capitalizing each word. Place the title in quotation marks if it refers to an article, chapter of a book, or Web page. Italicize the title if it refers to a book, periodical, brochure, or report.

On climate change ("Climate and Weather", 1997) ...

Guide to Agricultural Meteorological Practices (1981)

Specific parts of a source

To cite a specific part of a source (always necessary for quotations), include the page, chapter, etc. (with appropriate abbreviations) in the in-text citation.

(Milanović & Milijašević, 2006, p. 35)

Urošev (2007) concluded that "winter flow is the most constant in ..." (p. 120).

If page numbers are not included in electronic sources (such as Web-based journals), provide the paragraph number preceded by the abbreviation "para." or the heading and the following paragraph.

(Panić & Miljanović, 2008, para. 7)

Serbian laws and regulations

To cite Serbian laws and regulations in the text, indicate the title of the law or regulation, followed by the related year or years.

(Zakon o prostornom planu Republike Srbije od 2010. do 2020. godine, 2010)

(Zakon o energetici, 2014, 2018)

Acknowledgements: (subtitle—Sentence case, **bold**, left, 9 pt, spacing before and after: 9 pt) (The style name in JGIJC template: 20_Acknowledgments (subtitle)_JGIJC): given at the end of the paper, before the reference list (Sentence case, 9 pt, regular, justify) (The style name in JGIJC template: 21_Acknowledgments (content)_JGIJC).

REFERENCE LIST: subtitle (Sentence case, **bold**, left, 9 pt, spacing before and after: 9 pt) (The style name in JGIJC template: 22_Reference (subtitle)_JGIJC). Below, the references are written in 8 pt, justified, indentation special: hanging 0.5 cm (The style name in JGIJC template: 23_Reference list_JGIJC).

References cited in the text of a paper must appear in a References list. Entries should be arranged in alphabetical order by authors' last names. Sources without authors are arranged alphabetically by title within the same list. Titles of the papers outside of the English-speaking area should be translated into English and given in corner parentheses (e.g., *Geografija Evrope* [Geography of Europe]). Diacritical characters (for instance, in Serbian: č, ć, ž, š; or in German: ä, ö, ü, and so on) should be used for references that are originally written in the native languages. Please note that articles published in this Journal should be cited in other scientific publications as follows: *Journal of the Geographical Institute "Jovan Cvijić" SASA*.

Examples:

1) ARTICLES IN ON-LINE AND PRINTED JOURNALS

The APA style dictates that authors are presented with the last name followed by initials; publication year goes between parentheses, followed by a period. The title of the article is in sentence-case, meaning only the first word and proper nouns in the title are capitalized. The periodical title is run in title case followed by the volume, both italicized, ending by the issue and pages. Because online materials can potentially change URLs, APA recommends providing a Digital Object Identifier (DOI), when it is available, as opposed to the URL. DOIs are an attempt to provide stable, long-lasting links for online articles. They are unique to their documents and consist of a long alphanumeric code. Many—but not all—publishers will provide an article's DOI on the first page of the document. **Please create a hyperlink for all provided DOI numbers.**

Article from Online Journals with DOI Assigned

Author, A. A., Author, B. B., & Author, C. C. (Date of publication). Title of the article. *Title of Journal, Volume number*(Issue number), Pages. <http://dx.doi.org/00000000/000000000000>

Radovanović, M. (2010). Forest fires in Europe from July 22-25, 2009. *Archives of Biological Sciences*, 62(2), 419–424. <http://dx.doi.org/10.2298/ABS1002419R>

Article from Online Journals with no DOI Assigned

Online scholarly journal articles without a DOI require the URL of the journal homepage. Remember that one goal of citations is to provide your readers with enough information to find the article by providing the journal homepage aids readers in this process.

Author, A. A., & Author, B. B. (Date of publication). Title of the article. *Title of Journal, Volume Number*(Issue number), Pages. <http://www.journalhomepage.com/full/url/>

Petrović, M. D., Pavić, D., Marković, S. B., Mészáros, M., & Jovičić, A. (2016). Comparison and Estimation of the Values in Wetland Areas: A Study of Ramsar Sites Obedska Bara (Serbia) and Lonjsko Polje (Croatia). *Carpathian Journal of Earth and Environmental Sciences*, 11(2), 367–380. <http://www.ubm.ro/sites/CJEES/viewTopic.php?topicId=625>

Journal article with an article number or eLocator

Drobnjaković, M., Panić, M., Stanojević, G., Doljak, D., & Kokotović Kanazir, V. (2022). Detection of the Seasonally Activated Rural Areas. *Sustainability*, 14(3), Article 1604. <https://doi.org/10.3390/su14031604>

Journal article with 21 or more authors

If journal article has 21 or more authors, include the first 19, then an ellipsis (. . .) followed by the last author's name.

Hapgood, M., Angling, M. J., Attrill, G., Bisi, M., Cannon, P. S., Dyer, C., Eastwood, J. P., Elvidge, S., Gibbs, M., Harrison, R. A., Hord, C., Horne, R. B., Jackson, D. R., Jones, B., Machin, S., Mitchell, C. N., Preston, J., Rees, J., Rogers, N. C., . . . Willis, M. (2021). Development of Space Weather Reasonable Worst-Case Scenarios for the UK National Risk Assessment. *Space Weather*, 19(4), Article e2020SW002593. <https://doi.org/10.1029/2020SW002593>

Journal article, advance online publication

Banks, J., Sweeney, S., & Meiring, W. (2022). The Geography of Women's Empowerment in West Africa. *Spatial Demography*. Advance online publication. <https://doi.org/10.1007/s40980-021-00099-2>

Journal article, in press

Edgington, D. W. (in press). Planning for Earthquakes and Tsunamis: Lessons from Japan for British Columbia, Canada. *Progress in Planning*.

Journal article, published in another language

Milivojević, M., & Čalić, J. (2006). Osnovne geološke i geomorfološke odlike prostora opštine Ljig za potrebe prostornog planiranja [Basic geological and geomorphological characteristics of Ljig municipality for the needs of spatial planning]. *Journal of the Geographical Institute "Jovan Cvijić" SASA*, 55, 5–17. <https://doi.org/10.2298/IJGI0655005M>

An article in a Magazine

Author, A. A. (Year, Month Day). Title of the article. *Title of Journal*, Volume Number, Pages.

Henry, W. A. (1990, April). Making the grade in today's schools. *Time*, 135, 28–31.

Kasten, S. (2021, April 14). Overcoming Alligators and Record Floods to Deliver Data for Levee Restoration Project. *Directions Magazine*. <https://www.directionsmag.com/article/10666>

An article in a Newspaper

Unlike other periodicals, p. or pp. precedes page numbers for a newspaper reference in APA style. Single pages take p., e.g., p. B2; multiple pages take pp., e.g., pp. B2, B4 or pp. C1, C3–C4.

Author, A. A. (Year, Month Day). Title of the article. *Title of Journal*, pp. B2, B4.

Schultz, S. (2005, December 28). Calls made to strengthen state energy policies. *The Country Today*, pp. 1A, 2A.

Review

Reviewer, A. A. (Year). Title of review [Review of the book *Book title*, by A. A. Author]. *Title of complete work*, xx, xxx–xxx. DOI or URL

Baumeister, R. F. (1993). Exposing the self-knowledge myth [Review of the book *The self-knower: A hero under control*, by R. A. Wicklund & M. Eckert]. *Contemporary Psychology*, 38, 466–467. <http://dx.doi.org/0000000/000000000000>

2) BOOKS, REFERENCE BOOKS, AND BOOK CHAPTERS

Printed book

One author

Author, A. A. (Year of publication). *Title of work*. Publisher Name.

Urošev, M. (2007). *Sliv Goljske Moravice – hidrološka analiza* [Goljska Moravica Basin – hydrological analyses]. Geographical Institute "Jovan Cvijić" SASA.

Two authors

Author, A. A., & Author, A. A. (Year of publication). *Title of work*. Publisher Name.

Radovanović, M., & Pereira Gomes, J. F. (2008). *Sunčeva aktivnost i šumski požari* [Solar activity and forest fires]. Geographical institute "Jovan Cvijić" SASA.

Edited Book, No Author

Editor, A. A. (Ed.). (Year of publication). *Title of work*. Publisher Name.

Duncan, G. J., & Brooks-Gunn, J. (Eds.). (1997). *Consequences of growing up poor*. Russell Sage Foundation.

Edited Book with an Author or Authors

Author, A. A. (Year of publication). *Title of work*. A. A. Editor, (Ed.). Publisher Name.

Plath, S. (2000). *The unabridged journals*. K. V. Kukil, (Ed.). Anchor.

Book Republished in Translation

Castro, F. (2008). *My life* (A. Hurley, Trans.). Dover. (Original work published 2006).

NOTE: When you cite a republished paper, like the one above, in your text, it should appear with both dates: Castro (2006/2008).

Edition of the publication

Author, A. A., Author, A. A., & Author, A. A. (Year of publication). *Title of work* (5th ed.). Publisher Name.

Helfer, M. E., Kempe, R. S., & Krugman, R. D. (1997). *The battered child* (5th ed.). University of Chicago Press.

Chapter in an Edited Book

Author, A. A., & Author, B. B. (Year of publication). Title of chapter. In A. Editor & B. Editor (Eds.), *Title of book* (pages of chapter). Publisher Name.

Radovanović, M. (2010). On the Relationship between Solar Activity and Forest Fires. In H. E. Johannsson (Ed.), *Handbook on Solar Wind: Effects, Dynamics and Interactions* (pp. 1–81). Nova Science Publishers.

Multivolume Paper

Wiener, P. (Ed.). (1973). *Dictionary of the history of ideas* (Vols. 1–4). Scribner's.

One volume of a multivolume work

Peet, R., & Thrift, N. (Eds.). (1989). *New Models in Geography: The Political-Economy Perspective* (Vol. 2). Routledge.

Douglas, I. (Ed.). (2016). *Urban Ecology: Vol. 1. Origins and Ecology in Cities*. Routledge.

3) OTHER PRINT SOURCES

Corporate Author, Author as Publisher

Statistical Office of the Republic of Serbia. (2018). *Opštine u Srbiji 2017* [Municipalities in Serbia 2017]. Statistical Office of the Republic of Serbia.

An Entry in an Encyclopedia

Author, A. A., & Author, B. B. (Year). Title of chapter or entry. In A. Editor, B. Editor, & C. Editor (Eds.), *Title of book* (pp. xxx–xxx). Publisher Name.

Bergmann, P. G. (1993). Relativity. In P. D. Norton (Ed.), *The new encyclopedia Britannica* (11th ed., Vol. 26, pp. 501–508). Encyclopedia Britannica.

Title of entry. (Year). In A. Editor (Ed.), *Title of reference work* (xx ed., Vol. xx, pp. xxx–xxx). Publisher Name.

Mexico. (2003). In E. Cortés & M. Barrea-Marlys (Eds.), *Encyclopedia of Latin American theater* (pp. 278–327). Greenwood.

Entry in a dictionary

Merriam-Webster. (n.d.). Sustainable. In *Merriam-Webster.com dictionary*. Retrieved February 22, 2022, from <https://www.merriam-webster.com/dictionary/sustainable>

Paper Discussed in a Secondary Source

List the source the paper was discussed in:

Coltheart, M., Curtis, B., Atkins, P., & Haller, M. (1993). Models of reading aloud: Dual-route and parallel-distributed-processing approaches. *Psychological Review*, 100(4), 589–608. <http://dx.doi.org/00000000>

NOTE: Give the secondary source in the references list; in the text, name the original paper, and give a citation for the secondary source. For example, if Seidenberg and McClelland's paper is cited in Coltheart et al. and you did not read the original paper, list the Coltheart et al. reference in the References. In the text, use the following citation: In Seidenberg and

McClelland's study (as cited in Coltheart, Curtis, Atkins, & Haller, 1993) . . . and similar formulations.

Dissertation Abstract

Yoshida, Y. (2001). Essays in urban transportation. *Dissertation Abstracts International: Section B. Sciences and Engineering*, 62, 7741A.

Dissertation Published

Author, A. A. (Year). *Title of the dissertation* [Doctoral dissertation, Name of Institution Awarding the Degree]. Database Name. <https://xxxxxxx>

Dissertation Unpublished

Author, A. A. (Year). *Title of the dissertation* [Unpublished doctoral dissertation]. Name of Institution Awarding the Degree.

Government Document

National Institute of Mental Health. (1990). *Clinical training in serious mental illness* (DHHS Publication No. ADM 90-1679). U.S. Government Printing Office.

Serbian laws and regulations

Law title in Serbian [translation in English], Službeni glasnik Republike Srbije br. xx (year).

If there are the same law changes, indicate all numbers and years.

Zakon o prostornom planu Republike Srbije od 2010. do 2020. godine [The law on spatial plan of the Republic of Serbia from 2010 to 2020], Službeni glasnik Republike Srbije br. 88 (2010).

Law title in Serbian [translation in English], Službeni glasnik Republike Srbije br. xx (year); xx (year), xx(year).

Zakon o energetici [Law on Egergetics], Službeni glasnik Republike Srbije br. 145 (2014); 95 (2018)

Technical and Research Reports

Author, A. A. (Year). *Title of report* (Report No. xxx). Publisher Name. DOI or URL

Conference Proceedings

Author, A. A., & Author, B. B. (Year, Month Day-Day). *Title of contribution*. Conference Name, Location. DOI or URL

Achite, M., Touaibia, B., & Ouillon, S. (2006, May 14–19). *Erosion hydrique en Algérie du Nord: Ampleur, Conséquences & Perspectives* [Water Erosion in Northern Algeria: Extent, Consequences & Prospects]. 14th International Soil Conservation Organization Conference "Water Management and Soil Conservation in Semi-Arid Environments". Marrakech, Morocco. https://www.Researchgate.net/publication/269690195_Erosion_hydrique_en_Algerie_du_Nord_Ampleur_Consequences_Perspectives

4) ELECTRONIC SOURCES (WEB PUBLICATIONS)

Abstract as the original source

Lassen, S. R., Steele, M. M., & Sailor, W. (2006). The relationship of school-wide positive behavior support to academic achievement in an urban middle school. *Psychology in the Schools*, 43, 701–712. Abstract retrieved from <http://www.interscience.wiley.com>

Newspaper Article

Author, A. A. (Year, Month Day). Title of the article. *Title of Newspaper*. <http://www.someaddress.com/full/url/>

Parker-Pope, T. (2008, May 6). Psychiatry handbook linked to the drug industry. *The New York Times*. <http://www.nytimes.com>

Electronic Books

Author, A. A., Author, B. B., & Author, C. C. (year). *Title of the book*. <http://dx.doi.org/xxxxx>

Rodriguez-Garcia, R., & White, E.M. (2005). *Self-assessment in managing for results: Conducting self-assessment for development practitioners*. <http://dx.doi.org/10.1596/9780-82136148-1>

Author, A. A., Author, B. B., & Author, C. C. (year). *Title of the book*. <http://xxxxx>

Speed, H. (2004). *The practice and science of drawing*. <http://www.gutenberg.org/etext/14264>

Chapter/Section of a Web Document or Online Book Chapter

Author, A. A., Author, B. B., & Author, C. C. (year). Title of chapter or entry. In A. A. Editor & B. B. Editor (Eds.), *Title of book* (pp. xxx–xxx). <http://dx.doi.org/xxxxx> (if exists) or <http://xxxxx>

Scott, D. (2005). Colonial governmentality. In J. X. Inda (Ed.), *Anthropologies of modernity* (pp. 21–49). <http://www3.interscience.wiley.com/cgi-bin/bookhome/117909832>

Author, A. A., & Author, B. B. (Date of publication). Title of the article. In *Title of book or larger document* (chapter or section number). <http://www.someaddress.com/full/url/>

Engelshcall, R. S. (1997). Module mod rewrite: URL Rewriting Engine. In *Apache HTTP Server Version 1.3 Documentation* (Apache modules). Retrieved from http://httpd.apache.org/docs/1.3/mod/mod_rewrite.html

NOTE: Use a chapter or section identifier and provide an URL that links directly to the chapter section, not the home page of the Website.

Dissertation/Thesis from a Database

Author, A. A. (year). *Title of doctoral dissertation or master's thesis* (Doctoral dissertation or Master's thesis). Retrieved from <http://xxxxx>

Madureira, A. M. (2014). (Re)acting the city. Physical planning practices and challenges in urban development projects of the Entrepreneurial City (Doctoral thesis). Retrieved from <http://www.dart-europe.eu/full.php?id=1085255>

Online Book Reviews

Cite the information as you normally would for the paper you are quoting (the first example below is from a newspaper article and the second is from a scholarly journal). In brackets, write "Review of the book" and give the title of the reviewed paper. Provide the web address if the review is freely available to anyone. If the review comes from a subscription service or database, write "Available from" and provide the information where the review can be purchased.

Reviewer, A. A. (year). Title of review [Review of the book *Book title*, by B. B. Author]. *Title of complete work, Volume(Issue)*, xxx–xxx. <http://dx.doi.org/xxxxx>

Castle, G. (2007). New millennial Joyce [Review of the books *Twenty-first Joyce, Joyce's critics: Transitions in reading and culture, and Joyce's messianism: Dante, negative existence, and the messianic self*, by Gian Balsamo]. *Modern Fiction Studies*, 53(1), 163–173. http://muse.jhu.edu/article/213316#info_wrap

Online Serbian documents, strategies, spatial plans, professional instructions

To cite Serbian documents, strategies, spatial plans, professional instructions, indicate author and document title, and publication date.

Author. (year). Document title [translation to English]. <http://xxxxx>

Vlada Republike Srbije, Ministarstvo trgovine, turizma i telekomunikacija. (2016). Strategija razvoja turizma Republike Srbije za period 2016–2025 [Tourism Development Strategy of the Republic of Serbia 2016–2025]. <http://mtt.gov.rs/download/3/strategija.pdf>

Data Sets Published

United States Department of Housing and Urban Development. (2008). *Indiana income limits* [Data set]. http://www.huduser.org/Datasets/IL/IL08/in_fy2008.pdf

Statistical Office of the Republic of Serbia. (2014). *2011 Census of Population, Households and Dwellings in the Republic of Serbia: Book 20. Comparative overview of the number of population in 1948, 1953, 1961, 1971, 1981, 1991, 2002 and 2011 – Data by settlements*. [Data set]. <https://publikacije.stat.gov.rs/G2014/Pdf/G20144008.pdf>

Unpublished Raw Data

Statistical Office of Republic of Serbia. (n.d.). *Population census, 1991: Age and sex* [Unpublished raw data]. Statistical Office of the Republic of Serbia.

Graphic Data (e.g., Interactive Maps and Other Graphic Representations of Data)

Give the name of the researching organization followed by the date. In brackets, provide a brief explanation of what type of data is there and in what form it appears. Finally, provide the project name and retrieval information.

Lewis County Geographic Information Services (Cartographer). (2000). Family Households, 2000 U.S. Census by Block Groups [Demographic map]. Retrieved from http://maps.lewiscountywa.gov/maps/Demographics/census-familyhh_2000.pdf

Online Interviews

If an interview is not retrievable in audio or print form, cite the interview only in the text (not in the reference list) and provide the month, day, and year in the text. If an audio file or transcript is available online, use the following model, specifying the medium in brackets (e.g., [Interview transcript, Interview audio file]):

Interviewee, A. A. (year, month day interviewed). *Title of the interview* (B. B. Interviewer, Interviewer) [Interview transcript]. <http://xxxxx>

Stevenson, R. (1999, May 26). *Oral History 2* (C. Butler, Interviewer) [Interview transcript]. http://www11.jsc.nasa.gov/history/oral_histories/oral_histories.htm

Online Lecture Notes and Presentation Slides

When citing online lecture notes, be sure to provide the file format in brackets after the lecture title (e.g., PowerPoint slides, Word document).

Author, A. A. (year). *Title of presentation* [Lecture notes or PowerPoint slides]. <http://xxxxx>

Roberts, K. F. (1998). *Federal regulations of chemicals in the environment* [PowerPoint slides]. <http://siri.uvm.edu/ppt/40hrenv/index.html>

Non-periodical Web Document or Report

List as much of the following information as possible, e.g., If an internet page like <http://www.somesite.com/somepage.htm>, and [somepage.htm](http://www.somesite.com/somepage.htm) doesn't have the information you are looking for, move up the URL to <http://www.somesite.com/>:

Author, A. A., & Author, B. B. (Year). Title of document. Retrieved from <http://Web address>

Angeli, E., Wagner, J., Lawrick, E., Moore, K., Anderson, M., Soderland, L., & Brizee, A. (2010). General format. Retrieved from <http://owl.english.purdue.edu/owl/resource/560/01/>

NOTE: When you cite the whole website or page (not any specific document), it is not necessary to put the web address in the reference list. It is sufficient to give the internet address in the text (e.g., Dark tourism blog provides necessary information about dark tourism attractions (<http://www.dark-tourism.com/>)).

Computer Software/Downloaded Software

Do not cite standard office software (e.g., Word, Excel), statistical programs (e.g., R, SPSS, SAS), or programming languages. Provide references only for specialized software.

Author, A. A. (year). *Title of Software or Program* (Version number) [Computer software]. Publisher Name <http://xxxxx>

Skyscape. (2010). Skyscape Medical Resources (Version 1.9.11) [Mobile app]. Skyscape Medpresso Inc. <http://itunes.apple.com/>

Online Forum or Discussion Board Posting

Include the title of the message, and the URL of the newsgroup or discussion board. Please note that titles for items in online communities (e.g., blogs, newsgroups, forums) are not

italicized. If the author's name is not available, provide the screen name. Place identifiers like post or message numbers, if available, in brackets. If available, provide the URL where the message is archived.

Author, A. A. (year). *Title of document* [Format]. Retrieved from <http://xxxxx>

Frook, B. D. (1999, July 23). *New inventions in the cyberworld of toylandia* [Msg 25]. <http://groups.earthlink.com/forum/messages/00025.htm>

Website or Webpage

Wei-Haas, M. (2021, October 25). *Deepest earthquake ever detected struck 467 miles beneath Japan*. National Geographic. <https://www.nationalgeographic.com/science/article/deepest-earthquake-ever-detected-struck-467-miles-beneath-japan>

Statistical Office of the Republic of Serbia. (n.d.). *Sustainable Cities and Communities*. Statistical Office of the Republic of Serbia. Retrieved January 23, 2022 from <https://sdg.indikatori.rs/en-us/area/sustaniable-cities-and-communities/>

Geoanalitičari. (n.d.). *Spatial Lighting*. Depopulacija.rs. Retrieved January 24, 2022 from <https://depopulacija.rs/Spatial-Lighting-e75f9ff2c4564f159e674005c43c2af0>

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Title	Author. (Date). [Description of work]. Source.	(Author, year) Author (year)
Author and date	Title. (n.d.). Source.	(Title, n.d.) Title (n.d.)
Author and title	[Description of work]. (Date). Source.	([Description of work], year) [Description of work] (year)
Date and title	Author. (n.d.). [Description of work]. Source.	(Author, n.d.) Author (n.d.)
Author, date, and title	[Description of work]. (n.d.). Source.	([Description of work], n.d.) [Description of work] (n.d.)
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Example:

From "Utilization of Hot Spot Analysis in the Detection of Spatial Determinants and Clusters of the Spanish Flu Mortality" by S. Lović Obradović, V. Krivošejev, and A. A. Yamashkin, 2020, *Journal of the Geographical Institute "Jovan Cvijić" SASA*, 70(3), p. 293, (<https://doi.org/10.2298/IJGI2003289L>). CC BY-NC-ND.

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From *Standardized Precipitation Index User Guide* (WMO-No. 1090; p. 4) by M. Svoboda, M. Hayes and D. Wood, 2012, World Meteorological Organization (https://library.wmo.int/doc_num.php?explnum_id=7768). Copyright 2012 by World Meteorological Organization.

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Example:

Adapted from *NATURA 2000*, by Institute for Nature Conservation of Serbia, n.d. (<https://www.zzps.rs/wp/2000-2/?lang=en&script=lat>). In the public domain.

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Example:

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- Unpublished raw data from the Statistical Office of the Republic of Serbia

Example:

Data in table are calculated based on *Daily migrants by settlements 2002–2011* [Unpublished raw data], by Statistical Office of the Republic of Serbia, n.d.

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- Hyphen (-) is used in compound words without spaces (e.g., large-scale, cross-section)
- En dash (–) is longer and thinner than a hyphen, but shorter than em dash (shortcut: CTRL+Num-). It is used in compound adjectives where each word has the same importance (Chicago–London flight), for time periods (e.g., 1921–1999), ranges (e.g., 20–30, 30%–40%), page numbers (56–97), without spaces.
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- A minus sign (−) has the same length as en dash but is thinner and higher. If it is used in subtraction, it should be written with blanks (e.g., 4 − 3). When it denotes the negative value of the number, then it is written without any spaces. (e.g., −17).
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- The percentage sign is never discharged by space from the related number (e.g., 20%).
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- Use italic to define the relationship scale [e.g., Respondent could choose any value from 0 (*not important*) to 10 (*very important*)] and to introduce technical and important terms (only when it appears for the first time).
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- Use a comma between elements (including before *and* and *or*) in a series of three or more items.
- Double quotation marks are used for direct quotes from another source (literally quoting); for a phrase used as an ironical comment, a slang, an incorrect expression; for highlighting the titles or book chapters if it is mentioned in the text. Use the single quotation marks in the double quotation to highlight what was in the original source under double quotation marks.

Example:

Miele (1993) found that “the ‘placebo effect,’ which had been verified in previous studies, disappeared when [only the first group's] behaviors were studied in this manner” (p. 276).

- For the omission of speech or written words from the original source which are unnecessary, three separate dots are used (. . .). The four points are used to mark omitted words between two quoted sentences so that the first point label the end of the first quoted sentence followed by three separate points and the new one quoted sentence.

Example:

"The economy of the Timok River Basin rests upon the utilization of nonrenewable resources through their exploitation, development of non-ferrous metallurgy and various manufacturing and processing facilities. . . . The impact of mining and metallurgy on the quality and pollution of surface waters has been a subject of extensive research worldwide" (Milijašević Joksimović, Gavrilović, & Lović Obradović, 2018, p. 341).

* * *

The basic principles proposed by APA has been summarized in this authors' guidelines. Everything that has not been defined by it can be found in the Publication Manual of the American Psychological Association, Seventh Edition.

Abbreviations

- After the first full name of term in the text, introduce the abbreviation in parenthesis. Hereafter use only the abbreviation in the text.

Example: The highest numbers of premature deaths and Years of Life Lost (YLL) were estimated for the countries with the largest populations (Germany, Italy, Poland, France, and the United Kingdom). When considering YLL per 100,000 inhabitants . . .

- Use the square brackets for abbreviation when the full name of term appears in parentheses.

Example: Numerous methods have been developed for decision-making (i.e., Weighted Linear Combination [WLC], Analytical Hierarchy Process [AHP], Technique for Order Preference by Similar to Ideal Solution [TOPSIS]).

- Use the following examples as a model to introduce the abbreviation followed by citation:

Example: The Analytical hierarchy process (AHP; Saaty, 1980) become very popular for resource allocation purposes...

Example: Some methods use the numerical weight to accomplish meaningful allocation of resources (i.e., Analytical hierarchy process [AHP]; Saaty, 1980).

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